

# **TINKER OFFICERS' SPOUSES' CLUB CONSTITUTION**

## ***ARTICLE I - NAME AND PURPOSE***

The name of this organization will be the Tinker Officers' Spouses' Club and will hereafter be referred to as the Officers' Spouses' Club (OSC). The objectives of this club are to promote social activities among the members of the OSC; to organize, develop and sponsor charitable welfare organizations under Section 501(c)(4) of the Internal Revenue Code, or corresponding section of any future federal tax code; and to promote other activities related to the OSC and community, subject to approval by the 72d Air Base Wing Commander.

## ***ARTICLE II - GENERAL PROVISIONS***

The OSC operates on a military base only with the consent of the 72d Air Base Wing Commander. Operation is contingent on compliance with the requirements and conditions of all applicable Air Force regulations.

The OSC will not pay any member or anyone eligible for membership for any service except the positions of Thrift Shop Manager, Thrift Shop bookkeeper or Thrift Shop janitor. The OSC will not sponsor or lend support to any commercial advertising program.

No substantial part of the activities of OSC will be carried on for propaganda or otherwise attempting to influence legislation. OSC will not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

Notwithstanding any other provision of these articles, OSC will not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of the OSC. Other activities in keeping with the purposes of the OSC may be authorized by the membership. Administration of activities, which are not specifically covered in this constitution, may be delegated by the membership to specified officers or committees.

The membership is liable under the laws of Oklahoma for organizational debts in the event the organization's assets are insufficient to discharge liabilities.

All members shall have access to this Constitution and the Bylaws and shall read the Articles on financing prior to initiation and periodically thereafter. If any requirement for the payment of dues has been passed by the membership, the amount of dues shall be revealed to any member prior to becoming a member.

## ***ARTICLE III - OFFICERS AND GOVERNING BODY***

**Section A. Elected Officers**

The President, First Vice-President, Second Vice-President, Recording Secretary, Corresponding Secretary, Administrative Treasurer and Welfare Treasurer will be elected as provided for in the By-Laws.

**Section B. Honorary Officers/ Advisors**

1. Honorary President- The spouse of the Oklahoma City Air Logistics Center Commander/Director or the spouse of the Vice Commander/Deputy Director will be, with his/her consent, the Honorary President.
2. Advisor- The spouse of the 72d Air Base Wing Commander/Director or the spouse of the Vice Commander/Deputy Director will be, with his/her consent, an Advisor.
3. Advisor- The spouse of the Commander of the 552d Air Control Wing or the spouse of the Vice Commander will be, with his/her consent, an Advisor.
4. Advisor- The spouse of the Commander of the Navy STRATCOMM Wing or the spouse of the Vice Commander (ex-officio) will be, with his/her consent, an Advisor.
5. Advisor- In the event that an advisor position cannot be filled by any of the above criteria, then any senior spouse of at least an O6 (or civilian equivalent), or above, who has been agreed upon by the Executive Board, will be, with his/her consent, an Advisor.
6. Advisor- In the event that an Advisor or his/her equivalent is not available then a Liaison position may be created on the board in order to foster communication between the OSC and the organization that the Liaison represents.
7. The Advisors shall serve in an advisory capacity to the Executive Board, the Board of Governors, and the entire OSC and are non-voting members of the Executive Board and Board of Governors.

**Section C. Appointed Officer**

The Parliamentarian will be appointed by the President.

**Section D. The Executive Board**

The Executive Board is an advisory body to the President and will consist of the Honorary President, the Advisors, the Elected Officers and the Parliamentarian. They will meet at the request of the President.

**Section E. The Board of Governors**

The Board of Governors will consist of the Elected Officers, the Parliamentarian, Chairpersons of Committees or a representative, the

Honorary President and the Advisors.

**Section F.** The Board of Governors shall serve a term beginning 1 June and ending 31 May.

## ***ARTICLE IV - MEMBERSHIP***

General membership in the OSC is voluntary and will include three categories: Regular, Associate, and Honorary, as defined in the Constitution. The OSC does not discriminate in selection of Board members or in its membership policies based on age, ethnic group, race, religion, gender or national origin.

Anyone participating in OSC sponsored activities must be a dues paying member of OSC, excluding guests and Honorary Members.

### **Section A. Regular Members**

1. Spouses of active duty military officers or officer equivalent civilians stationed at Tinker Air Force Base are eligible. Regular Members are entitled to all privileges and benefits of full membership, including the right to vote and hold office.
2. Spouses of active duty military officers assigned to Tinker AFB while their spouses are assigned to other areas may be Regular Members.
3. Spouses of active duty military officers or officer equivalent civilians with official Permanent Change of Station (PSC) orders are eligible for membership in this club.

### **Section B. Associate Members**

1. The following are eligible to apply as an Associate Member of the OSC:
  - a. Adult relatives residing in the same household as active duty officer or civilian (officer equivalent) stationed at/or with official military orders to Tinker Air Force Base.
  - b. All active duty or retired officers assigned to or attached to Tinker Air Force Base.
  - c. Spouses and adult relatives residing in the same household of retired officers.
  - d. Widows/widowers of military officers.
2. Associate Members will have the same privileges and responsibilities as Regular Members, excluding the right to hold an elected office.

### **Section C. Honorary Members**

An Honorary Member is one who does not possess the prerequisites for Regular or Associate Membership. That title is bestowed on recognized, deserving individuals selected by the Board of Governors on the basis of a specified one year membership and will have all the privileges of Regular Members, excluding the right to make motions, vote, hold elected office, Board positions, or chair positions.

**Section D. Termination of Membership**

1. Unless the member leaves the area as a result of military orders, all resignations must be presented to the OSC in writing. Failure to pay dues and/or assessments will cause OSC membership to be terminated. However, a member may be reinstated upon written application to the Board of Governors and after full payment of back dues and/or assessments.
2. The Board of Governors may terminate membership when the conduct of a member brings discredit to the OSC, or if there is a change in the member's eligibility for membership.

***ARTICLE V - METHOD OF FINANCING***

**Section A. Administrative Fund**

This organization will establish an Administrative Fund composed of dues voted on by the General Membership and donations. This money shall be utilized for operational expenses of the OSC (entertainment, publication, decorations, etc). The Board of Governors is authorized to transfer money, which is excess to the operational expenses of the OSC from the Administrative Fund to the Welfare Fund. In so acting, the Board of Governors shall assure that a reasonable sum, as stipulated in the OSC By-Laws, shall remain in the Administrative Fund for use by the next Board.

**Section B. Welfare Fund**

This organization will establish a General Welfare Fund, the assets for which will be provided from this organization's proceeds from the Thrift Shop and any other fundraising activities, which may be established by this organization for such purpose. All amounts in this fund, as required by law, will be used exclusively for charitable or other purposes within the meaning of Section 501(c)(4) of the Internal Revenue Code. All fundraising activities require approval from the 72d Air Base Wing Commander.

***ARTICLE VI - ACTIVITIES***

This organization's activities will be both social and fundraising to be decided by the General Membership.

**Section A. Social Activities**

The social activities among the members may include, but are not limited to the following: Antiques, Bowling, Party Bridge, Duplicate Bridge, Gourmet, Mahjongg, Book Club, Bunco, Quilting, Scrap Booking, and a monthly function.

**Section B. Fundraising Activities**

The fund raising activities of the members may include, but are not limited to the following: Special Events (i.e. Bazaar), Thrift Shop, Ways and Means.

### ***ARTICLE VII - ADOPTION AND AMENDMENTS***

Amendments to this Constitution will be proposed, in writing, by the review committee or any five regular members at any meeting of the Board of Governors. The proposed amendments will be made available for examination by members for a period of at least 28 days prior to voting. The changes will become effective upon adoption by a majority vote of the voting members present at any regularly scheduled meeting. On adoption, the amendments will be subject to final approval by the 72d Air Base Wing Commander. However, the Board of Governors may amend this Constitution whenever necessary to achieve compliance with any changes in Air Force regulations or directives; notification will be given to the membership within 28 days of any such amendments.

### ***ARTICLE VIII - DISSOLUTION***

In case of dissolution of the organization, whatever funds are contained in the treasury at the time will be used to satisfy any outstanding debts, liabilities, or obligations. The balance of the funds and assets will be disposed of as determined by the membership.

Signatures:

\_\_\_\_\_  
Tracy Smith, President  
Tinker Officers' Spouses' Club  
P.O. Box 45616  
Tinker AFB, OK 73145

\_\_\_\_\_  
Eric Hodeen, Parliamentarian  
Tinker Officers' Spouses' Club  
P.O. Box 45616  
Tinker AFB, OK 73145

Ratified by Membership Date: \_\_\_\_\_  
Approved by 72<sup>nd</sup> Air Base Wing Commander Date: \_\_\_\_\_